



HARTGE YACHT YARD, INC.

Local: (410) 867-2188 | DC: (301) 261-5141 | Fax (301) 261-9273 |
www.hartgeyard.com

MARINE CONTRACTOR RULES & REGULATIONS

ALL CONTRACTORS SHALL ADHERE TO THE FOLLOWING:

- 1) Read, sign and abide by Hartge Yacht Yard's Rules & Regulations and Hartge Yacht Yard's Environmental Contract.
- 2) Have insurance certificate on file at Hartge Yacht Yard with Hartge Yacht Yard as an "additional insured" and with the following coverage:
 - a) \$1,000,000.00 limits per occurrence of Marina Operators/Ship Repairers Legal Liability.
 - b) \$1,000,000.00 limits per occurrence, \$2,000,000.00 aggregate of Comprehensive General Liability, including products and completed operations coverage.
- 3) Workmen's Compensation documents if applicable on file at Hartge Yacht Yard.
 - a) Copy of the contractor's business license for any contractor not required to carry workers compensation coverage and WCC Form IC-16.
 - b) Sole Proprietors with no employees must also complete WCC Form IC-02.
- 4) IRS W-9 Form on file at Hartge Yacht Yard.
- 5) On hazardous materials handlers, appropriate coverage or chemical spill coverage.
- 6) Contractors shall not move any jack stands.
- 7) Only work at Hartge Yacht Yard during regular working hours, which are weekdays 7:30 a.m. to 4:00 p.m.
- 8) Supply written proof of boat owner's permission to work on boat.
- 9) Sign in and out each day.
- 10) Provide copy of certificate of OSHA training covering HAZARD ASSESSMENT TRAINING for PERSONAL PROTECTIVE EQUIPMENT (PPE) to meet OSHA's Final Rule 29 CFR 1910, HAZWOPER Training (29 CFR 1910.120), HAZARD Communication Program (29 CFR 1910.1200) and Right to Know Law.
- 11) Have in your possession Material Safety Data Sheets (MSDS) for any chemical substance that you might bring onto property.
- 12) Contractors shall not work on piers, using piers as workbench or to block access or damage the piers at any time.
- 13) Hartge Yacht Yard, Inc. must be held harmless from actions of third parties brought as a result of acts of the contractors.

Company _____

Signature _____

Date _____