** **SPRING WORK ORDER - 2024**

**HARTGE YACHT YARD**

PO Box 248

Galesville, MD 20765

Phone: 410-867-2188

hartgeyard@aol.com

***Thank you for choosing HARTGE YACHT YARD – LUKE FREY, Service Manager***

*Rate Sheet available at hartgeyard.com.*

**CUSTOMER INFORMATION** *- existing customers just note changes*

Name E-mail

Work # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Billing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Boat Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Length Overall \_\_\_\_\_\_\_ Mfg. \_\_\_\_\_\_\_\_\_\_\_\_\_ Model \_\_\_\_\_\_\_\_

Marina & Slip/Mooring #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Engine: Make\_\_\_\_\_\_\_\_\_ Model \_\_\_\_\_\_\_\_

Key Location\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Combination(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE CHECK ITEMS WE ARE TO HANDLE:**

 Remove owner's winter cover and frame Leave on board -or- have HYY store. No later than \_\_\_\_\_\_\_\_\_\_\_\_

 Remove and dispose of shrink wrap by recycling.

Paint bottom & launch (if winter stored at HYY)*.* In the fall, you requested a launch date of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *If you want another date, we’ll try to accommodate your schedule.* Approx. date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Owner would like HYY to deliver boat to owner’s slip/mooring Owner will pick up boat

 Install owner’s lines on slip. Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Plug-in shore power cord

 Haul out, wash, paint bottom and launch *(wet stored boats)*

 Check and tighten keel bolts Check, clean and lube seacocks as needed (if not done in fall) Service Shaft spurs

 Additional sanding and scraping to prep bottom for paint. *Detail on second page.*

 Procure and install new zincs - *we do this automatically unless told not to do it - one zinc included in flat rate for sailboats*

 Prep & paint metal running gear with Pettit Barnacle Barrier - *we do this automatically unless told not to do it*

 Prep & coat running gear with Prop Speed instead of Barnacle Barrier - *Very effective but costly approx. $500 for small boat props*

 Clean & paint intake strainers and thru hulls *as required*. Remove & reinstall if needed - *we do this automatically unless told otherwise*

COSMETIC SERVICES:

WATER LINE: -- *CHOOSE ONE* -- Sand & paint boot-top Clean boot-top only

HULLSIDES: -- *CHOOSE ONE --* Clean & wax gelcoat hullside Compound & wax gelcoat hullsides

 Clean & seal Awlgrip hullsides

DECKS, CABINTOP & COCKPIT: -- *CHOOSE ONE* --

 Clean & wax gelcoat decks Compound & wax gelcoat decks Clean & seal Awlgrip decks

 Clean & coat exterior brightwork with Cetol Sand & varnish exterior brightwork

MECHANICAL DEWINTERIZING SERVICES: Commission boat by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Typically, we commission our customers boats including all items listed. Since some equipment can be hidden, we ask that you itemize.*

Re-install batteries from HYY Storage. How many? \_\_\_\_\_\_\_\_\_

Change impeller in raw water pump on engine Change impeller in raw water pump on generator

Check/Change zincs on raw water-cooled engine Check/Change zincs on raw water-cooled generator

Check battery charger output & operation Check alternator output & operation

Clean or change air filter Change fuel filters (*oil and oil filters are typically done in fall*)

 COMMISSION:

 Engine # \_\_\_\_\_ Generator # \_\_\_\_\_\_ Fresh water system: *Fill tanks Leave tanks empty* Washdown

 Head # \_\_\_\_\_ Air-conditioning # \_\_\_\_\_ Icemaker # \_\_\_\_\_ Windshield Washer(s) Outside shower

Check / change refrigeration cooler zincs

Clean air filter on air conditioner return

Check operation of electric equipment, hand pumps, horn, ice box pumps, etc.

Procure and install points, plugs, condenser and tune – for gasoline engines

VacuFlush annual maintenance: procure and install new valves and seals

Check stuffing boxes

Check all lights inside and out (*except on mast*)

Clean bilge of oil Clean pan under engine Put oil absorbent sock in bilge

Re-install outboard on stern rail. Removed and stored by HYY or by Owner (location)

Commission outboard  *Note: outboard will be left with no gasoline in it*



 HARTGE YACHT YARD – SPRING WORK ORDER 2024

 CUSTOMER:

**RIGGING SERVICES:**

Step mast, tune rig, pin turnbuckles and tape cotter pins

Check and repair mast lights as necessary

Clean and lubricate winches

Put sails back on board from winter storage. Note where sails are stored: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bend on sails: mainsail & cover mizzen & cover roller furling sails

**INSPECTIONS:**

Deck Inspection ($4.00/ft. LOA) Mechanical Inspection ($120/hr. 1-3 hrs.)

Rigging Inspection ($2.00/ft. x length of mast) Corrosion Inspection ($120/hr. 1-3 hrs.)

*DETAIL OTHER DESIRED WORK IN SPACE PROVIDED BELOW. ESTIMATES AVAILABLE UPON REQUEST.*

# SIGNATURE OF OWNER DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDITIONAL SERVICES AND/OR COMMENTS**